

Data Protection Act: Volunteer Consent

In order to provide a professional and effective service, we need to keep a record of your personal information which may contain personal and sensitive information.

To comply with the General Data Protection Regulations, we must tell you how this data will be used and ask for your permission. By signing this form, you are permitting Newcastle West End Foodbank Ltd., as Data Controller, to process your data for the purposes below.

Permission to store your data

This information will include your full name, contact details, the person to contact in event of emergency and details of your volunteering with us. In addition, we will use your contact details to keep you up to date with activities, training and special events. All personal information is treated as private and confidential. This data will be stored in an electronic data base and the paper copies will be securely stored in a locked filing cabinet at your local centre. You have the right to see any information that we hold about you, and to have your details removed.

We do not share your information with any other agencies or companies. Should you require us to provide a reference for you with an agency, then we would require you to give us written permission to do so.

When you no longer volunteer at the foodbank, you may ask us to hold your personal information should you want to volunteer again at a later stage. If this is not the case, we will remove you from our data base and either return all paper copies to you or shred them whichever is your wish.

Consent:

I have read and understood the information above, and I give written consent for Newcastle West End Foodbank to hold personal information about me.

John McCorry
Chief Executive:

I give my consent for Newcastle West End Foodbank holding personal information for the purpose of receiving a paper/electronic communication.

Name (s):	
Signature:	
Date:	
Email:	